

**EL MONTE POLICE DEPARTMENT**  
**11333 E. Valley Blvd.,**  
**El Monte, CA 91731 (626) 580-2100**  
**APPLICATION FOR RELEASE OF A POLICE REPORT/OTHER INFORMATION**

**REPORT # (if known) \_\_\_\_\_**

Date Occurred	Location
Traffic Accident	Name of Driver
Crime or Incident	Name of Victim
Specify <b>type of crime</b> and/or <b>information</b> needed (dates, times, etc.):	

PERSON(S) INVOLVED, ATTORNEYS OR AUTHORIZED AGENTS REPRESENTING INVOLVED PERSON(S), REPRESENTATIVES OF INSURANCE COMPANIES, VICTIM(S) OF CRIME, ARE AUTHORIZED TO RECEIVE A COPY OF A REPORT. RELEASE OF PUBLIC RECORDS IS COVERED UNDER THE CALIFORNIA PUBLIC RECORDS ACT, GOVERNMENT CODE SECTIONS 6250-6270.

PLEASE NOTE THAT POLICE PERSONNEL HAVE THE RIGHT TO REFUSE ACCESS TO RECORDS IF THE REQUESTER DOES NOT SATISFACTORILY ESTABLISH HIS IDENTITY. **PROPER IDENTIFICATION WILL BE REQUIRED.**

THIS REQUEST SHALL BE PROCESSED ***WITHIN 10 DAYS*** FROM RECEIPT OF THE REQUEST [PER GOVERNMENT CODE § 6254(c)] **AND UPON PAYMENT OF FEES** [PER GOVERNMENT CODE § 6254(b)].

**PLEASE COMPLETE THE SECTIONS BELOW:**

This certifies **I AM** or **I REPRESENT** \_\_\_\_\_  
(Name)

and that I have a **proper interest** in this report as one of the following:

<b>Driver</b>	<b>Parent of Minor Driver</b>	<b>Injured Party</b>	<b>Property/Vehicle Owner</b>
<b>Victim</b>	<b>Parole/Probation</b>	<b>Attorney</b>	<b>Authorized Agent</b>
<b>Other (explain)</b>			

<b>Print Name</b>	<b>Date of Birth</b>	<b>Phone No. (    )</b>		
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	
<b>Signature</b>				<b>Date</b>

**OFFICE USE ONLY**

<b>INVESTIGATIONS:</b> <input type="checkbox"/> Available	
Investigator/Supervisor Signature _____ Date _____	
<b>INVESTIGATIONS:</b> <input type="checkbox"/> Not Available Signature _____ Date _____	<b>Reason:</b> <input type="checkbox"/> Under Investigation <input type="checkbox"/> Need Subpoena <input type="checkbox"/> Arrest Report Available at Court <input type="checkbox"/> Report Not Complete

<b>RECORDS:</b>	
Released by: _____	Date: _____